

# **FATHER MULLER COLLEGE, MANGALORE**

## **IQAC MEETING MINUTES**

**23<sup>rd</sup> October, 2017 at 10:00 a.m. at Council Hall**

03.11.2017

### **Agenda:**

1. Report of the Annual Quality Assurance Report (AQAR) for the year 2016-17.
2. Plan for Self Study Report (SSR)
3. Any other related matter.

### **Members Present:**

1. Rev. Fr. Richard Coelho, Administrator, FMMCH
2. Rev. Fr. Rudolph D'sa, Administrator, FMMC
3. Dr. B. Sanjeev Rai, CMS, FMCI
4. Dr. Varadaraj Shenoy, Professor, Dept. of Paediatrics
5. Prof. Akhilesh P.M., Principal, FMCOSH
6. Mrs. Susmitha C.G, Asst. Prof. FMCOSH
7. Ms. Dasmine Dsouza, Clinical Supervisor, FMCOSH
8. Ms. Nikita N, Clinical Supervisor, FMCOSH
9. Ms. Ashwini Cutinha, Clinical Supervisor, FMCOSH
10. Ms. Priya P. Rego, Clinical Supervisor, FMCOSH

### **Members on Leave:**

1. Rev. Fr. Ajith Menezes, Asst. Administrator, FMMCH
2. Dr. Namratha S, NAAC Co-ordinator, FMMC
3. Dr. Santosh Kumar, Associate Professor, FMCOSH

Sr. Cynthia S. welcomed the gathering and presented report of AQAR 2016-17.

### **Agenda1:** To Report Annual Quality Assurance Report (AQAR) for the year 2016-17

1. Administrator, FMMCH, advised that IQAC related programmes and programmes conducted by the college all come under the same title. Therefore need to be included together.
2. Dr. B Sanjeev Rai suggested to add the total number of books added for this year both core and additional books. He further suggested that collaboration with NITK and FMCOSH is continued for this year as well. Therefore we need to make a mention of that.
3. Dr. B Sanjeev Rai advised to include all the guest faculty and put the aggregate number. He further suggested to change the students caste/category.
4. Director suggested to include the Decennial year activities and Half yearly bulletin in the new initiatives undertaken.
5. Dr. B Sanjeev Rai told to include sponsoring agency name under research criteria.
6. Administrator, FMMCH, suggested to add the students progression facilities like transport, canteen, sports etc... He further suggested to hold street plays and noise survey in order to give students more opportunity for spreading awareness.
7. Administrator, FMMCH, also proposed to start NSS programme for the students.
8. Principal, FMCOSH suggested to modify the criteria - 6 and to make changes in curriculum development, programme for support staff and to conduct parent teacher meeting.
9. Dr. Varadaraj Shenoy has advised to mention the number of beneficiaries in the Best practice - 2 "Strengthening the ties with the community" for creating awareness about speech and hearing disorders and its implications on the individual and society.

**Agenda 2:** Plan for Self Study Report (SSR)

It was suggested in the meeting that plan for Self Study Report (SSR) has to be discussed in detail and compiling of the documents need to be started as we are going to face the inspection in the year 2018-19.

**Agenda 3:** Any other related matter

The application process for Master Level programme and Ph. D Programme needs to be persued.



**Sr. Cynthia Santhmayor**  
**Secretary, IQAC**

Communicated to all members

C.c. to:  
NAAC Office / File

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